

City Administrator/City Clerk – The city of Mitchellville, IA (2300 pop.) seeks qualified candidates for position of City Administrator/City Clerk. Position requires 5 years municipal administration experience and/or bachelor's degree in public administration or business management. Additional requirements include strong budgeting and financial skills and a Municipal Clerk certification. The position duties include being the city's Zoning Administrator. Visit our website, www.mitchellville.org for complete job description. Send resume and cover letter before February 26, 2010 to: Attention Mayor, P.O Box 817, Mitchellville, IA 50169-0817